



TO: Music Teachers, Parent Coordinators and School Principals
FROM: Elizabeth Roberts, Outreach Coordinator
DATE: August 28, 2011
RE: October 20, 2011 CUSO YOUTH CONCERTS, 10AM and 11:30AM

We are looking forward to offering our *Youth Concerts* to you and your students! Please read this important information carefully. If you've haven't yet visited our website, please go to:

http://www.cvillesymphony.org/index.php/education/youth_concerts

IMPORTANT NOTE: CONFIRMED ATTENDANCE WILL BE FINALIZED ON 10/3/11.

Confirmed attendance as of: 8/28/11:

10:00AM Performance

Brownsville ES
Burnley Moran ES
Cale ES
Clark ES
Greenbrier ES
Halfacre Home School
Jackson-Via ES
Johnson ES
Meriwether Lewis ES
Regents School of Charlottesville
Stone Robinson ES
Venable ES

11:30AM Performance

Agnor Hurt ES
Albemarle Home School
Blue Ridge Home School
Charlottesville Day School
Charlottesville Waldorf School
Crozet ES
Greer ES
Hollymead ES
Melton Home School
Red Hill ES
Stony Point ES
Tye River ES
Under the Son Academy
Woodbrook ES

Additional Information Posted on Website

- A copy of this General Information Sheet
- PDF of Program Booklet
- Directions to UVA and Bus Drop-off and Pick-up Information
- Map showing Drop-off/Pick-up for both performances
- Map of the grounds to help you find your way from the bus drop-off site to Old Cabell Hall (Symphony Society volunteers will also assist)
- Parking Information for Cars and Buses
- Directions on Grounds to the Auditorium and a Map of Grounds

- Seating Lists and Seating Charts (to be posted on 10/3/11)
- SOL activities for 4th and 5th grade students
- Directions for exiting the Concert Hall (will be added no later than 10/3/11)
- Evaluation form for you to fill out and return following the performance

General Information and Policies

Thank you in advance for abiding by these policies.

- **Please keep your students together in one group** after exiting buses. Charlottesville Symphony Society volunteers will meet groups at the bus stop and near the landing at the top of the Central Grounds Garage. Students will be directed across grounds to Old Cabell Hall.
- **Please keep students quiet as you walk** - UVA classes are taking place.
- **Be sure students are dressed appropriately for the weather.** The walk from the parking garage/bus stop to Old Cabell Hall is long. Bring umbrellas, rain coats, sweaters and jackets as necessary.
- **Cameras, beverages and food, including gum and candy, are NOT permitted in the Old Cabell Hall Auditorium.**
- **Please sit only in your assigned area.** Volunteers from the Charlottesville Symphony Society will assist you in finding your seats.
- **Please stay seated after the performance until your group's name is announced.** School groups and home-schooled groups will be dismissed by group name from the stage after each performance. When you hear your group's name, please proceed directly to your buses/cars.

Adult Supervision

Adults must accompany students at all times. Students may not be left unattended during the performance, and an adult must accompany students when they use the restrooms.

Restrooms

Restrooms are located to the left as you exit the auditorium, near the end of the hallway on the lobby level in Old Cabell Hall.

Please Label Your Buses

Please label your buses with a large sign in the front windshield that tells the name of your school and which bus number it is from your school. For instance, if your school is Clark and you have one bus, the sign should read "Clark Bus 1/1." If you are from Stone-Robinson and you have two buses, then the buses should be labeled, "Stone-Robinson, Bus 1/2" and "Stone-Robinson Bus 2/2." Labeling your school's buses in this way will greatly help our volunteers in directing you to the performance and will also assist in loading the buses after the performances.

Schools traveling by Car

For people traveling by car, please use the Central Grounds Parking Garage located on Emmett Street near Newcomb Hall. If for any reason that lot is full, you may use the 11th Street Garage near the UVA Hospital, but NOT the lot designated for patients, doctors

and visitors. We recommend the lot near Newcomb Hall because it is safer to walk across grounds from there to Old Cabell Hall than it is to walk along Jefferson Park Avenue from the lot by the hospital. Please visit <http://www.virginia.edu/parking/> for more information about parking garages.

Lunch Following the 11:30AM Performance

Since the 11:30 am concert will finish about 12:15, we have reserved the South Lawn at UVA (accessed directly through the doors in the lobby of Old Cabell Hall) for you and your students to picnic if the weather is nice. (If the weather is poor, we recommend you eat lunch at your school, for there is no indoor space at the University available for your students' use.) If you decide to picnic on the Lawn, we have several requests:

- ❖ Please bring all of your students' lunches in a large cardboard box, and leave these boxes in the lobby of Old Cabell Hall during the performance. Food is not allowed in the auditorium.
- ❖ Please take your garbage home with you – perhaps pack it straight back into the boxes that you use to bring the lunches in. There are no large garbage bins on the Lawn, and those in the buildings nearby are not designed to hold the volume of trash that will come from the potential 500 young people eating lunch on the Lawn that day.
- ❖ Please remove all small bits of trash on the Lawn where your group eats. Unfortunately we found a lot of trash left on the Lawn last year. We will lose the privilege of using the space if this happens again.
- ❖ If your students need the restroom, please use the ones in Old Cabell Hall, just off the lobby. If you are near the parking garage, it is also fine to use the restrooms in Newcomb Hall. Do not use the restrooms in any other building at UVA. Please remember that there are UVA students in class right next to the restrooms in Old Cabell Hall, so your students should remain very quiet while in the building. An adult should accompany students at all times.

Suggestions from past years

Each year we receive a number of wonderful suggestions from teachers who attend the performance. We do our best to implement these suggestions, but some we are not able to accommodate, and I wish to describe these below.

- ❖ There is not time to demonstrate every instrument individually due to the short amount of time we have for the program. We will demonstrate some instruments individually, but in general we choose to use the time during the Youth Concert to play as much orchestral music as possible. We demonstrate individual instruments with much greater depth during the Preludes school visits we make during the rest of the year.
- ❖ We need to use the partial view seats in the auditorium, for if we don't use these seats, we would have to exclude many more children from attending the performance.

If you have any questions, please feel free to contact me via email at ear4x@virginia.edu or through the Symphony office (434-924-6505). If you need something the morning of the concert, you can contact me through the UVA Music Department at 434 924 3052. We look forward to seeing you all on Thursday, Oct. 20th!